

Volunteer Role: **Museum Collections Volunteer**

An exciting opportunity is available for a Museum Collections Volunteer at the Langley Academy. The main task will be to identify and document objects to form an accurate record of the collection for access and loan purposes.

Other tasks might include:

- Researching objects
- Creating and updating collections spreadsheets
- Photographing objects
- Checking object locations in the museum store
- Labelling objects with a Unique Reference Number
- Assisting with exhibitions and displays

What could you get out of it?

This is a fantastic opportunity to build collections experience in the UK's only Museum Learning school, maintaining key resources for teaching and learning. You will also develop skills including, Microsoft Excel and cataloguing, research, and exhibition design.

We are looking for..

- A person who is passionate about museums and museum learning
- A person with good attention to detail
- A person that is friendly and able to interact with staff, other volunteers, and students where necessary
- A person who is committed to learning and improving their skills

The Langley Academy

The Langley Academy is the UK's only Museum Learning school and has a special focus on science and Museum Learning. Students are actively engaged with museum objects and displays in the school's atrium, as well as museum visits. Further Information about the school can be found at www.langleyacademy.org or on TLA Museum Learning twitter @MuseumLearning.

To apply please complete the Volunteer Registration Form on-line here:

<http://www.langleyacademy.org/pages/volunteering.html>

Put Museum Collections Volunteer In the box asking How do you want to be involved? For more

information please contact Jenny Blay, head of Museum Learning: jenny.blay@langleyacademy.org

The Langley Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced Disclosure and Disbarring (DBS) Check.